

Registering on The Scripture Forum

1. Open your web browser to <http://www.thescriptureforum.com>
2. There will be an array of options at the top. Find and click on the word, "Register"
3. Read the Guidelines for SF carefully, we take them seriously and you should too
4. If you agree to the Guidelines, click the link at the bottom of the page that says "I Agree to these terms and am over or exactly 13 years of age."
5. The next step is to fill in the registration form:
 - Username: I suggest using the initial of your first name, and your last name. Eg. If your name is Joe Smith, use jsmith as your username
 - First Name and Last Name are self-explanatory
 - In fellowship at: please enter the name of the location where your church gathers
 - Located at: Enter the City, State/Province and Country (all three please!)
 - Email: this is so that we can contact you with your registration info
 - Password: please use a password that you can remember for accessing the forum in the future
6. The rest of the form information is optional – if you are unsure of any of the fields or settings, just leave them as they are
7. Once you have completed the form, click the "Submit" button

At this point your application will be forwarded to the Moderating Committee for review. You will be notified by email when your application is activated. At that point you may return to the forum and login to begin using it.

Email Digests

When you first log in you will be presented with the Email Digests page. This is something that we highly recommend for all of our forum users. Simply put, it is a daily email to your inbox with a summary of the day's conversation. Here is a brief explanation of each setting on this page:

Delete this digest: If you do not wish to receive digests, click in the check box and click the "Make Digest Changes" button at the bottom of the page to remove your subscription to the digest. You may sign up again at any time by returning to the Email Digests page

Digest Name: Really just a token description of your digest to help you identify it

Digest Frequency: Select the frequency that you want to have the digest sent to you. Your choices are Hourly, every 2, 4, 6, 8, or 12 hours, Daily (the default) or weekly.

Is this digest active? Set this to Yes unless you wish to turn it off. For example, if you are going on holidays and don't want your inbox full of digests when you return, simply set this option to 'No'.

Format: You can choose HTML or Text. HTML is strongly recommended as the Text option is quite ugly!

Show Message Text: If you set this to Full, it will send the full text of each post to you in the digest. If set to Short, it will send the first 60 words or so. If set to None, it will only send the topic subjects to you.

Show My Messages: You have the option of excluding your own posts to the forum from being sent to you in your digests

Show only new messages since I last logged in: Fairly self-explanatory. If you log in at 8 AM to catch up on the forum discussion, the digest sent later that day will only show posts since 8 AM. I haven't quite nailed the time down but I believe the Daily digests are sent at GMT -6 each day

Send empty digests: Set this to Yes even if you would like to receive the digest when there have been no new posts to the forum

Selected forums: If there are any forums that you do NOT wish to receive posts from (eg. the Test Area) then simply uncheck the box beside that forum name.

Remember after you make your changes to click the "**Make Digest Changes**" button in order to have them saved for you!

Mail2Forum

Mail2Forum is a feature provided only for those users who do not wish to interact with the forum on the web. It has the advantage that each post made is immediately emailed to you, and you can immediately reply by email, all without any need to visit the website. The principle disadvantage of the Mail2Forum feature is that it only works for the General Scripture Discussion category. You will not be emailed posts from the Assembly Discussion category, the Apologetics category etc.

Most users do not sign up for this feature. It is mainly used for folks who only have limited dial-up internet accounts, or email-only internet accounts. However, if you wish to sign up, follow these steps:

1. Click on the "Mail2Forum subscriptions" link at the top of the home page
2. Click on the checkbox beside "General Scripture Discussion"
3. Click the "Subscribe selected" button and you will be all set to go